

## Amended Notice for Authorisation of Representative to Operate Banking Account

Date: 15 March 2023

Dear Valued Customers,

We hereby give notice that this amended notice will supersede the existing notice for authorisation of representative to operate banking account dated 01 January 2022.

All our customers have been informed earlier of the HSBC Bank Malaysia Branch Network Optimisation which introduced automated cash machines. As such, over the counter cash services has been demised and we would like to inform you that effective 24 January 2022, the option for individual customers to authorize a representative for cash withdrawal over the counter will be no longer available.

Thus, as an alternative, individual customers may sign the Letter of Authorisation of Representative to Operate Banking Account form and Standing Instruction form to authorise monthly fund transfer (maximum capped at total RM3,000 per month) to the authorised person's HSBC account for a duration up to six months.

Please follow these steps to submit a request to us.

### **Individual customer**

1. Complete the Letter of Authorisation of Representative to Operate Banking Account form and Standing Instruction form.
2. Submit the completed form with supporting documents to any HSBC/ HSBC Amanah branch.
3. Application is subject to approval by HSBC Bank Malaysia Berhad / HSBC Amanah Malaysia Berhad.

### **Documents required:**

- NRIC / Passport of account holder.
- NRIC / Passport of authorise person.
- Documentary evidence of medical bill, medical condition, insurance/takaful or education (if applicable)