## What documents are required?

### **Salaried Employee**

- Multinational / Public listed Companies/Government/Semi Government office
  - 1. Photocopy of MyKad (both sides)
  - 2. Recent utility bill if the address on MyKad is different from your residential address
  - 3. Latest month salary slip or letter of confirmation from employer if employed less than 3 months <u>OR</u>
  - 4. Latest income tax return (Form BE with tax receipt) or Form EA or EPF statement
- Other Companies
  - 1. Photocopy of MyKad (both sides)
  - 2. Recent utility bill if the address on MyKad is different from your residential address
  - 3. Latest month salary slip <u>OR</u> bank statement showing latest 3 months salary credit <u>AND</u>
  - 4. Latest income tax return (Form BE with tax receipt) or Form EA or EPF statement

## Self-Employed

- Photocopy of MyKad (both sides)
- Recent utility bill if the address on MyKad is different from your residential address
- Photocopy of Business Registration Form (established minimum 2 years)
- Latest income tax return (Form B with payment receipts or CPO2 attached or EPF statement ) OR
- Latest 6 months bank statements

# Foreigner / Expatriate

- Copy of passport showing personal details and work permit (must be valid for at least one year)
- Latest month salary slip
- Letter of confirmation from employer stating position, remuneration and duration of employment
- Minimum RM10K per month AND working for Multinational/Public listed companies/government/semi-government/HSBC corporate lending employers only

# If you have applied for any supplementary card/s, please include:

• Supplementary cardholder's MyKad

