## Updates - Discontinuation of Safe Deposit Lockers at HSBC Taiping Branch (TPG)

23 May 2022

Dear Valued Customers,

As informed in our notice dated 21 February 2022, the Safe Deposit Locker (SDL) services at our HSBC Taiping Branch (TPG) on Jalan Simpang, Taiping were discontinued effectively on 21 February 2022.

Existing HSBC customers with SDL accounts at our HSBC Taiping Branch (TPG) were advised to visit the branch to remove the contents of their SDL box and close it by 20 May 2022.

Please be informed that we have exceptionally extended the deadline to remove the contents of your SDL box and close it by or before end of business day (4:00pm) to **27 June 2022 ("Last Date")**. As such we request your urgent action by the Last Date to avoid the force opening procedure, as no further extension will be granted.

Once again, we would like to thank our customers for the trust in banking with us and would like to offer our apologies in advance should you experience any inconvenience during this process.

If you have any questions, please contact your Relationship Manager or visit the branch for further assistance.

Thank you



## Frequently Asked Questions (FAQs) on SDL Closure

We have updated our FAQs to reflect the extension of SDL closure till 27 June 2022. Please refer to the updated FAQs as follows:

| 1 | Why is HSBC discontinuing<br>the Safe Deposit Locker<br>(SDL) facility at this branch?  | Safe Deposit Locker (SDL) facility at HSBC Taiping<br>Branch (TPG) is no longer within our business<br>priorities.  |
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| 2 | I have an SDL at TPG. What should I do next?  | Please visit our HSBC Taiping Branch (TPG) during banking hours to close the SDL account and retrieve the contents in your locker by 27 June 2022.  |
|   |   | Any annual fees already paid will be refunded on a<br>pro rata basis with the amount credited into your<br>HSBC savings account on the closure date of your<br>SDL.   |
| 3 | I have lost my SDL key. Can I<br>still close my account and<br>retrieve the contents in my<br>locker?   | Yes. A request to force open your locker can be made and the cost of the exercise will be borne by you.   |
| 4 | For Joint Account Holders<br>What should you do if your joint renter(s) are not able to be present at the branch to<br>close the Locker?  |   |
|   | Our SDL Locker is a joint<br>account. Must all joint renters<br>be present at the branch to<br>close the account?<br>or<br>Can only the key holder<br>request to close the account? | Any of the joint renters of the account and in<br>possession of the Locker key may request to close<br>the related account and retrieve the contents of the<br>Locker, with or without the presence of the other<br>joint renter(s).  |
|   | I'm a joint renter of my SDL<br>Locker but I do not have the<br>locker key. Can I still request<br>to close the account and<br>retrieve the contents of the<br>locker?              | Yes. However, you will need to present a<br>Representative Authorisation Letter (template<br>enclosed in our emails to account holders)<br>completed and signed by the other joint renter(s) in<br>order for the Bank to proceed with your force open<br>request to retrieve the contents in your Locker and<br>close the related account by 27 June 2022. You will<br>have to bear the cost of the force open exercise.      |
|   |   | The authorisation letter is only applicable for Joint<br>renters of the SDL and is only required to be<br>furnished when the co-renter(1) of the SDL who is<br>the Key Holder is not present for closure. For<br>avoidance of doubt, this means a co-renter(1) of the<br>SDL who has the key to the SDL can attend to the<br>closure of the SDL and need not furnish any<br>authorization letter from the other co-renter(2). |

| 5 | I/We am/are not able to visit<br>the branch before 27 June<br>2022 to close the account and<br>retrieve the contents of the<br>Locker. Can I authorise a<br>representative to do it on<br>my/our behalf? | We are unable to accept any authorisation of third-<br>parties (non-account holders of the SDL) for access<br>or closure of the SDL. This is a precautionary<br>security measure. Your understanding is greatly<br>appreciated.   |
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| 6 | Do I need to make an appointment to perform the closure of account?  | It is not necessary to make an appointment before 27 June 2022, unless advised otherwise by the SDL team in TPG. You can walk-in to complete closure of your SDL account within the branch operational hours as listed on our <u>website</u> .<br>Post 27 June 2022, all impacted SDL customers                           |
|   |  | who have yet to close their SDL accounts must<br>make an appointment through our contact centre or<br>SDL team at TPG. This is due to the Bank's SDL<br>force opening activity which will be effective after 27<br>June 2022 and customers will not be allowed<br>access to their SDL without prior appointments<br>made. |
| 7 | What happens if I do not close<br>my SDL account by the Last<br>Date<br>or<br>I am unable to return to<br>Malaysia / travel by the Last<br>Date (e.g. due to Covid-19                                    | The Last Date of SDL to remove content of and close your SDL is 27 June 2022. If you are unable to perform the closure by the Last Date, the Bank will proceed with our Force Opening procedure and keep your safe content in the Bank's vault until you are able to collect it.  |
|   | travel restrictions)?  | The collection point of forced open content is<br>nearest Branch with SDL Facility. Please contact<br>the TPG team for further information.   |
| 8 | How will the Bank's force opening procedure be conducted?  | The force opening procedure will be conducted in<br>the presence of two bank employees and an<br>appointed external lawyer.   |
|   | (Where customer has not<br>closed and claimed the<br>contents of their SDL locker,<br>by the 'Last Date')  |   |
| 9 | How will the safe contents from the Bank's force opening procedure be kept?  | The contents will be itemized, recorded and sealed<br>in an envelope/ box and securely kept in the Bank's<br>vault until the SDL renter(s)collects them.  |
|   | (Where customer has not<br>closed and claimed the<br>contents of their SDL locker,<br>by the 'Last Date')  |   |

| 10 | Who pays for the Bank's SDL<br>force opening procedure?<br>(Where customer has not<br>closed and claimed the<br>contents of their SDL locker,<br>by the 'Last Date') | This is a Bank initiated procedure and all cost<br>pertaining to the procedure will be borne by the<br>Bank. Customers who do not remove the content of<br>and close their SDL accounts by 27 June 2022 will<br>continue to be charged their usual monthly fee until<br>the force open procedure is completed. |
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| 11 | What can I prepare ahead of my visit to the branch?  | You may download the Cancellation of Standing<br>Instruction form at<br><u>https://www.hsbc.com.my/help/forms/</u> and prefill<br>the relevant details before your branch visit for<br>quicker service.<br>Cancellation or Amendment of Standing Instruction (PDF)   |
| 12 | How do I reach out to HSBC if<br>I have further queries?   | You may contact our Contact Centre Live Chat at <u>https://www.hsbc.com.my/contact</u> from Monday -<br>Friday (9am – 9pm) or alternatively our HSBC<br>Customer Services Team at 1300 88 1388 or +603<br>8321 5400 (International).   |